

GOAL: AFFORDABLE HOUSING / CODE ENFORCEMENT

Focus on increasing affordable home ownership opportunities for city residents, maximizing use of available funding and staff resources at the county, state, and federal level, and preserving the quality of existing housing by more effective enforcement of housing codes.

Objectives That Have Been Incorporated Into Departmental Missions Or That Will Be On Workplans During FY04

Implementation Status: All programs under this goal are underway. No homebuyer workshops have been offered (part of AH-7) as many other agencies are offering them; emphasis has been on getting the capacity building (AH-10) up and running.

Objective AH-5	Affordable Housing Policy and Action Plan
Staff Responsible	Linda Walker
Has Objective Become Part of Department Mission?	Yes
If Not, What is Timeline of Project?	Ongoing
% of Project Accomplished	Policy and Action Plan Adopted by City Council in July 2003
Cost of Project To Date	450 staff hours
Cost to Complete Project	Will vary depending upon initiative
Source of Funds	City General Fund Affordable Housing Reserve
Comments	Plan is to be reviewed by Council on an annual basis with individual initiatives to be incorporated into staff workplans as appropriate. Grant opportunities to be pursued to offset project costs.

Objective AH-6	Opportunity to Purchase
Staff Responsible	Linda Walker
Has Objective Become Part of Department Mission?	Yes
If Not, What is Timeline of Project?	Ongoing
% of Project Accomplished	Ongoing
Cost of Project To Date	215 staff hours plus cost of community organizer
Cost to Complete Project	\$5,000 for grants to tenants to offset cost of required surveys, attorney fees, etc. Budgeted in FY03.
Source of Funds	City General Fund Affordable Housing Reserve
Comments	See proposed new initiatives for FY04

Objective AH-7	Homebuyer Workshops - Housing Fair
Staff Responsible	Linda Walker
Has Objective Become Part of Department Mission?	Yes
If Not, What is Timeline of Project?	Ongoing
% of Project Accomplished	Ongoing
Cost of Project To Date	40 staff hours
Cost to Complete Project	\$5,000 for marketing and workshop materials budgeted in FY03 Estimated 150 staff hours
Source of Funds	City General Fund

Comments	Staff participated in annual Montgomery County Housing Fair. Homeownership workshops to be offered in Spring 2003.
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Objective AH-8	Housing Resource Handbook
Staff Responsible	Linda Walker
Has Objective Become Part of Department Mission?	Yes
If Not, What is Timeline of Project?	Ongoing
% of Project Accomplished	Ongoing
Cost of Project To Date	30 staff hours
Cost to Complete Project	\$2,000 for associated translation and publication costs
Source of Funds	City General Fund - proposed for FY04 Budget
Comments	Project to be expanded to include professionally developed informational materials targeted to Takoma Park residents. Project will be considered along with other communications products and, if possible to do in FY04, will be paid from funds for communications efforts.

Objective AH-9	Oversight of Inspections Process
Staff Responsible	Sara Anne Daines
Has Objective Become Part of Department Mission?	Yes
If Not, What is Timeline of Project?	Ongoing
% of Project Accomplished	Ongoing
Cost of Project To Date	300 staff hours

Cost to Complete Project	\$80,000 - Annual Fee for Services (Contract with County)
Source of Funds	City General Fund Rental Housing License Fees
Comments	Responsibility incorporated into Memorandum of Agreement for Rental Housing Inspection Services with Montgomery County Department of Housing and Community Affairs. Project includes monitoring of County inspections.

Proposed New Objectives for FY04

Objective AH-10	Capacity Building for Tenant and Neighborhood Associations
Staff Responsible	Linda Walker
What is Timeline of Project?	July 2004
Cost of Project	\$20,000 - Consultant / Trainer Fees Minimum of 520 staff hours
Source of Funds	City General Fund - Proposed for FY04 May be offset by Community Development Block Grant Funds
Comments	Initiative proposed to encourage creation of new tenant associations and to provide residents with the resources needed to sustain the organization. Proposal intended to support ongoing efforts to encourage purchase of rental facilities by tenants. Initiative offered in lieu of more general community organizing efforts undertaken by City in FY03.

Objective AH-11	Landlord Certification Program
Staff Responsible	Sara Anne Daines
What is Timeline of Project?	December 2003
Cost of Project	\$5,000 - Video Production / Materials
Source of Funds	City General Fund - Proposed for FY04 Budget

Comments	Certification Program required by Ordinance
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